



CITY CLERK'S OFFICE

275 East Olive Avenue • Burbank, California • 91502
818-238-5851 • fax 818-238-5853 • cityclerks@burbankca.gov

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

September 28, 2016

Lori Glasgow, Executive Officer
Los Angeles County Board of Supervisors
500 West Temple Street, Room 383
Los Angeles, CA 90012

48 November 15, 2016

LORI GLASGOW
EXECUTIVE OFFICER

Dear Ms. Glasgow:

Enclosed please find the following documents pertaining to the City of Burbank's 2017 Municipal Elections:

- Resolution No. 16-28,893 consolidating precincts established by the County of Los Angeles Board of Supervisors into 29 precincts;
- Resolution No. 16-28,894 requesting the Los Angeles County Board of Supervisors to permit the Registrar of Voters to render election services to the City of Burbank;
- Ordinance No. 16-3,887 ordering a Primary Nominating Election on February 28, 2017 and a General Municipal Election on April 11, 2017.

If you have any questions, please contact the City Clerk's office at (818) 238-5851.

Sincerely,

Zizette Mullins, MMC
City Clerk

Enclosures

ATTEST:

DATE:

9-28-16

Eff.: 9-27-16

ORDINANCE NO. 16-3,887

City Clerk

City of Burbank, California

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
BURBANK ORDERING A PRIMARY NOMINATING
ELECTION ON TUESDAY, FEBRUARY 28, 2017, AND
ORDERING A GENERAL MUNICIPAL ELECTION ON
TUESDAY, APRIL 11, 2017.

THE COUNCIL OF THE CITY OF BURBANK DOES ORDAIN AS FOLLOWS:

1. It is ordered that a Primary Nominating Election be held on Tuesday, the twenty-eighth day of February 2017, to nominate candidates for election, or to elect candidates for terms of four years to the following elective offices of the City:

a. Three offices of Council Member, succeeding Council Members Jess A. Talamantes, Dr. David Gordon and Robert "Bob" Frutos, whose terms expire April 30, 2017; and,

b. Two offices of Member of the Board of Education, succeeding Board Members Larry Applebaum, and Charlene Tabet, whose terms expire on April 30, 2017;

c. One office of City Clerk, succeeding City Clerk Zizette Mullins, whose term expires on April 30, 2017; and,

d. One office of City Treasurer, succeeding City Treasurer Debbie Kukta, whose term expires on April 30, 2017.

2. It is further ordered that a General Municipal Election shall be held on Tuesday, the eleventh day of April 2017, if such election is necessary, to elect to the offices of Council Member and Member of the Board of Education any candidates nominated at the Primary Nominating Election.

3. There are established for the conduct of said elections, twenty-nine (29) election precincts as set forth in Resolution No. 16-28,893, adopted September 27, 2016, consisting of the regular election precincts established for holding the last general statewide election consolidated as shown in said Resolution.

4. The City Clerk shall publish not later than twenty (20) days prior to the Primary Nominating Election and General Municipal Election, a list of said election precincts, the designated ballot drop-off locations for each precinct and the election officers for each ballot drop-off location or precinct.

5. The City Clerk shall post one copy of each such list in the lobby of the Burbank Water and Power Department Building, at City Hall upon the bulletin board near the rear entrance, and in the Office of the City Clerk, and the list shall remain so posted until the day following each such election.

6. Said elections shall be conducted in accordance with the Charter and Elections Code of the City of Burbank, and in compliance with the requirements of the Constitution and the Elections Code of the State of California insofar as applicable.

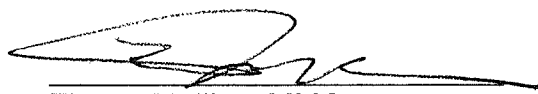
7. This ordinance shall be introduced, passed and adopted at one and the same meeting and shall become effective immediately as provided in Section 500 of the Burbank City Charter.

8. The City Clerk shall certify to the passage of this ordinance and cause this ordinance to be published in the manner provided in Section 500 and 800 of the Burbank Charter.

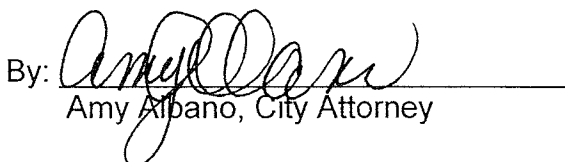
PASSED AND ADOPTED this 27th day of September, 2016.


Jess A. Talamantes
Mayor

Attest:


Zizette Mullins, MMC
City Clerk

Approved as to Form
Office of the City Attorney

By: 
Amy Albano, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF BURBANK)

I, Zizette Mullins, MMC, City Clerk, do hereby certify that the foregoing Ordinance No. 16-3,887 duly and regularly passed and adopted by the Council of the City of Burbank at its regular meeting held on the 27th day of September 2016, by the following vote:

AYES: Frutos, Gabel-Luddy, Gordon, Rogers and Talamantes.

NOES: None.

ABSENT: None.

I further certify that said Ordinance was published as required by law in a newspaper of general circulation in the City of Burbank, California on the 1st day of October, 2016.

A handwritten signature in black ink, appearing to read 'Zizette Mullins', written over a horizontal line.

Zizette Mullins, MMC
City Clerk

RECEIVED

9-28-16

RESOLUTION NO. 16-28,893

City Clerk

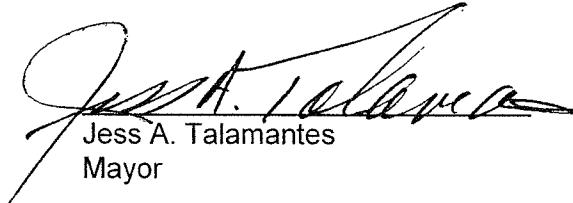
City of Burbank, California

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK CONSOLIDATING
PRECINCTS ESTABLISHED BY THE COUNTY OF LOS ANGELES BOARD OF
SUPERVISORS INTO 29 MUNICIPAL PRECINCTS FOR THE 2017 PRIMARY
NOMINATING AND GENERAL MUNICIPAL ELECTIONS.


THE COUNCIL OF THE CITY OF BURBANK RESOLVES THAT:

1. The 322 election precincts established within the City of Burbank by the Board of Supervisors of the County of Los Angeles are reduced to 29 precincts by consolidating said precincts, as hereinafter provided, thereby making a total of 29 election precincts for the conduct of the Primary Nominating and General Municipal Elections to be held Tuesday, February 28, 2017, and Tuesday, April 11, 2017, respectively, and said consolidated municipal precincts are as indicated on Exhibit A attached hereto and incorporated herein.

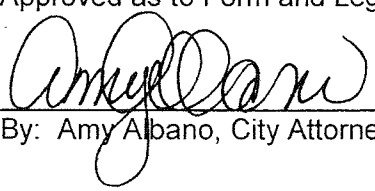
PASSED and ADOPTED this 27th day of September, 2016.


Jess A. Talamantes
Mayor

Attest:


Zizette Mullins, MMC
City Clerk

Approved as to Form and Legal Content:


By: Amy Albano, City Attorney


STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF BURBANK)

I, Zizette Mullins, MMC, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the Council of the City of Burbank at its regular meeting held on the 27th day of September, 2016, by the following vote:

AYES: Frutos, Gabel-Luddy, Gordon, Rogers and Talamantes.

NOES: None.

ABSENT: None.

A handwritten signature in black ink, appearing to read 'Zizette Mullins', is written over a horizontal line.

Zizette Mullins, MMC
City Clerk

ATTEST:

DATE:

9-28-16

City Clerk

City of Burbank, California

RESOLUTION NO. 16-28,894

A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO PERMIT THE REGISTRAR OF VOTERS TO RENDER ELECTION SERVICES TO THE CITY OF BURBANK RELATING TO THE 2017 MUNICIPAL ELECTIONS.

THE COUNCIL OF THE CITY OF BURBANK FINDS:

- A. A Primary Nominating Election will be conducted in the City of Burbank on February 28, 2017, and a General Municipal Election will be conducted in the City of Burbank on April 11, 2017.
- B. In the course of conduct of the election it is necessary for the City to request services of the County; and
- C. All necessary expenses in performing these services shall be paid by the City of Burbank.

THE COUNCIL OF THE CITY OF BURBANK RESOLVES THAT:

SECTION 1. That pursuant to the provisions of § 10002 of the Elections Code of the State of California, this City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish the following for use in conducting the election:

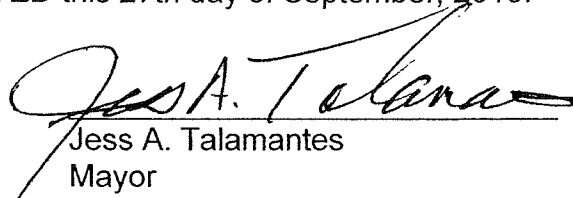
- 1. A listing of county precincts with number of registered voters in each, so city may consolidate election precincts into city voting precincts, and maps of the voting precincts;
- 2. A list of polling places and poll workers the county uses for their elections;
- 3. The voter records of the names and address of all eligible registered voters in the City in order that the City's consultant may:
 - a. Produce labels for vote-by-mail voters;
 - b. Produce labels for sample ballot pamphlets;
 - c. Print Rosters of Voters and Street Indexes;
- 4. Voter signature verification services as needed;
- 5. Make available to the City election equipment and assistance as needed according to state law.

SECTION 2. That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

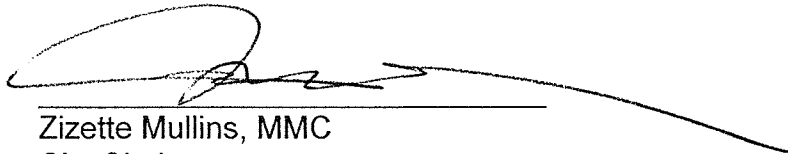
SECTION 3. That the City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this resolution.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.


PASSED, APPROVED and ADOPTED this 27th day of September, 2016.


 Jess A. Talamantes
 Mayor

Attest:


 Zizette Mullins, MMC
 City Clerk

Approved as to Form and Legal Content


 By: Amy Albano, City Attorney

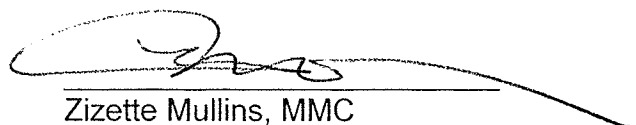
STATE OF CALIFORNIA)
 COUNTY OF LOS ANGELES) ss.
 CITY OF BURBANK)

I, Zizette Mullins, MMC, City Clerk, do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the Council of the City of Burbank at its regular meeting held on the 27th day of September, 2016, by the following vote:

AYES: Frutos, Gabel-Luddy, Gordon, Rogers and Talamantes.

NOES: None.

ABSENT: None.


 Zizette Mullins, MMC
 City Clerk